

## Log Book Record for Employees Working Alone or in Isolation

**Contact Information:**

Your Name: \_\_\_\_\_

Name & Worksite of Employee you will Contact \_\_\_\_\_

Phone Number to Call: \_\_\_\_\_

Contact will be made at \_\_\_\_\_ every \_\_\_\_\_

***IF THERE IS NO RESPONSE or CONTACT AT THE DESIGNATED TIME, YOU, OR THE PERSON RESPONSIBLE TO RECEIVE YOUR CONTACT IS TO CALL "SAFE-LINK SECURITY" AT 1-800-661-2343 AND ASK FOR AN EMPLOYEE ON THE CALL-OUT LIST FOR THE FACILITY TO GO AND CHECK ON THE WELL-BEING OF THE EMPLOYEE.***

Day	Date	Your Name	Person Contacted	Time	Comments
Saturday					
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					