

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

December 9, 2013

CALL TO ORDER:

The meeting was called to order by Jeff Field, Vice-Chairperson of the Board of Education, at the School Board Office, Port Hardy B.C. at 4:00 p.m. with the following in attendance:

Lawrie Garrett, Trustee
Eric Hunter, Trustee
Werner Manke, Trustee
Danita Schmidt, Trustee

Absent: Leighton Wishart, Chairperson
Absent: Carol Prescott, Trustee

**APPROVAL OF
MINUTES
71/13**

Manke/Hunter:
That the minutes of the in-camera meeting of November 18,
2013 be adopted.

CARRIED

**APPROVAL OF THE
PUBLIC IN-CAMERA
MINUTES
72/13**

Manke/Hunter:
That the public minutes of the in-camera meeting of November
18, 2013 be adopted.

CARRIED

**ADDITIONS TO THE
AGENDA**

Meeting Opening
Shared Services

**ADOPTION OF THE
AGENDA
73/13**

Schmidt/Garrett:
That the in-camera agenda be adopted with the additions.

CARRIED

**P/VP EVALUATION
PRESENTATION**

NIA President Lauren Deadman joined the meeting to present on
principal/vice-principal evaluations.

Ms. Deadman left the meeting at 4:20.

COMPLAINT

Superintendent Scott Benwell updated the Board on a complaint
of harassment and bullying in the workplace.

P/VP EVALUATION

Dr. Benwell recommended that the Board approve the document
presented by Ms. Deadman for the routine evaluation of
principals and vice-principals.

74/13

Schmidt/Manke:
That the Board approve the document as a process for evaluating
principals and vice-principals for 2013-2014.

CARRIED

75/13

That the motion 74/13 be amended to include a review to occur
in 2015.

CARRIED

Motion 74/13 as amended:

That the Board approve the document as a process for evaluating principals and vice-principals commencing 2013-2014 with a review to occur in 2015.

EKE ME-XI LEARNING CENTRE

Dr. Benwell reported on the successful programs and increased enrollment at Eke Me-Xi Learning Centre.

76/13

Manke/Hunter:

That an on-site Acting Principalship be approved for Eke Me-Xi Learning Centre, effective February 1, 2014 to July 31, 2015.

CARRIED

77/13

Manke/Schmidt:

That Jillian Walkus be appointed as Acting Principal of Eke Me-Xi Learning Centre, effective February 1, 2014 to July 31, 2015.

CARRIED

PERSONNEL

Dr. Benwell informed the Board of a personnel matter.

MEETING RECESS

The meeting was recessed from 4:20 p.m. to 4:25 p.m.

**CUPE P.R.F. #12/13
78/13**

Manke/Schmidt:

That CUPE P.R.F. #12/13 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES

Secretary-Treasurer John Martin updated the Board on an investigation regarding an incident at one of the schools.

Mr. Martin had no new CUPE grievances to report.

MEMORANDUM OF SETTLEMENT - CUPE

Mr. Martin reported on CUPE negotiations and asked the Board for a motion to ratify the CUPE Memorandum of Settlement.

Trustee Garrett excused him himself from the meeting at 5:35 p.m. due to conflict of interest.

Manke/Schmidt:

That the Board ratify the CUPE Memorandum of Settlement.

CARRIED

Trustee Garrett returned to the meeting at 5:37 p.m.

MEMORANDUM OF UNDERSTANDING – BC COMMON SIS

Mr. Martin reported on a Memorandum of Understanding regarding a student information system replacement for BCeSIS .

MEETING OPENING

Schmidt/Garrett:

That the Board acknowledge the traditional territories of the Kwak’wala speaking people at the start of each meeting.

CARRIED

SHARED SERVICES

Mr. Martin informed the Board on a number of shared services.

79/13

Schmidt:

That the in-camera meeting of December 9, 2013 be adjourned (5:45 p.m.).

CARRIED

Chairperson of the Board

Secretary-Treasurer