

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF  
THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**December 14, 2015**

**CALL TO ORDER:**

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy, B.C. at 3:07 p.m. with the following in attendance:

Jeff Field, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Lyn Skrlac, Trustee

Absent: Danita Schmidt, Trustee

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**APPROVAL OF  
MINUTES  
74/15**

Hunter/Skrlac:  
That the minutes of the in-camera meeting of November 9, 2015 be adopted.

**CARRIED**

**APPROVAL OF PUBLIC  
MINUTES  
75/15**

Hunter/Skrlac:  
That the public minutes of the in-camera meeting of November 9, 2015 be adopted.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

VINTA letter  
Bus cancellation  
EF Tours  
P/VP wage increase

**ADOPTION OF THE  
AGENDA  
76/15**

Field/Skrlac:  
That the in-camera agenda be adopted with additions.

**CARRIED**

**VINTA LETTER**

Board Chair Leighton Wishart shared a letter from VINTA regarding the additional non-instructional days.

**EXCLUDED PRF #12/15  
78/15**

Field/Manke:  
That the Excluded P.R.F. #12/15 be adopted as circulated.

**CARRIED**

**EXPECTATIONS OF  
EMPLOYEES**

Superintendent Scott Benwell discussed the importance of honesty with the employer and the need for integrity of employees as representatives of SD85.

Director of Instruction Kaleb Child excused himself from the meeting at 3:25 p.m.

<b>ATTENDANCE SUPPORT PROGRAM</b>	Dr. Benwell expressed concerns regarding a shared services initiative for an attendance support program.
<b>BUS CANCELLATION</b>	Dr. Benwell reported on an incident that occurred at the Tacan site that resulted in the cancellation of the morning buses.
<b>CUPE PRF #12/15 79/15</b>	Field/Manke: That the CUPE P.R.F. #12/15 be adopted as circulated. <b>CARRIED</b>
<b>GRIEVANCE UPDATES</b>	Mr. Martin updated the Board on a Step 3 CUPE grievance.
<b>UNCERTIFIED TTOC RATES</b>	Mr. Martin informed the Board that the uncertified substitute teacher rate of pay has not been increased since the 1990s.
<b>80/15</b>	Prescott/Field: That the Board approve an increase in the rate of pay for uncertified substitute teachers to \$125 per day, effective immediately. <b>CARRIED</b>
<b>81/15</b>	Field/Hunter: That the Board approve an increase in the rate of pay for an uncertified substitute teacher with the equivalent post-secondary education of a Bachelor's degree to \$175 per day, effective immediately. <b>CARRIED</b>
<b>ECONOMIC STABILITY</b>	Mr. Martin reported that CUPE and BCTF members will receive an increase in pay of 0.45% as part of the Province's Economic Stability Mandate.
<b>SUPERINTENDENT EVALUATION</b>	Dr. Benwell was excused from the meeting at 4:05 p.m.  Mr. Martin informed trustees that the time was approaching for the re-evaluation of the Superintendent on a mutually agreeable model as per the Superintendent contract.  Dr. Benwell rejoined the meeting at 4:07 p.m.
<b>P/VP COMPENSATION INCREASE 82/15</b>	Prescott/Manke: That the Board approve the compensation increase for principals and vice-principals in accordance with BCPSEA's approval. <b>CARRIED</b>
<b>EF TOURS</b>	Mr. Martin informed trustees that, in response to a letter from the Superintendent, EF Tours has offered to provide the maximum refund possible for those student who wish to withdraw from the planned trip to Greece for Spring Break 2016.

**VINTA PRF #12/15  
83/15**

Hunter/Manke:  
That VINTA P.R.F. #12/15 be adopted as circulated.  
**CARRIED**

Mr. Child rejoined the meeting at 4:25 p.m.

**GRIEVANCE UPDATES**

There was no VINTA grievance report.

**CRIMINAL RECORD  
REVIEW**

Trustee Field expressed his concern with the criminal record check process.

**74/15**

Prescott:  
That the in-camera meeting of December 15, 2015 be adjourned (4:45 p.m.).  
**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer