

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF
THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

January 13, 2014

CALL TO ORDER:

The meeting was called to order by, Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy B.C. at 4:00 p.m. with the following in attendance:

Jeff Field, Trustee
Lawrie Garrett, Trustee
Eric Hunter, Trustee
Werner Manke, Trustee
Carol Prescott, Trustee

Absent: Danita Schmidt, Trustee

**APPROVAL OF
MINUTES
01/14**

Field/Garrett:
That the minutes of the in-camera meeting of December 9, 2013 be adopted.

CARRIED

**APPROVAL OF THE
PUBLIC IN-CAMERA
MINUTES
02/14**

Field/Garrett:
That the public minutes of the in-camera meeting of December 9, 2013 be adopted.

CARRIED

**ADDITIONS TO THE
AGENDA**

No additions

**ADOPTION OF THE
AGENDA
03/14**

Manke/Hunter:
That the in-camera agenda be adopted as circulated.

CARRIED

**EXCLUDED P.R.F.
#01/14
04/14**

Hunter/manke:
That Excluded P.R.F. #01/14 be adopted as circulated.

CARRIED

**EXCLUDED JOB
DESCRIPTIONS**

Superintendent Scott Benwell shared the job descriptions of senior management positions.

Dr. Benwell announced the appointment of Assistant Superintendent Katherine McIntosh as Superintendent of Schools for SD82 (Coast Mountain) effective May 1, 2014. He recommended a succession plan for her replacement.

05/14

Hunter/Manke:
That the Board enter into a process to hire an Assistant Superintendent effective August 1, 2014 and that the process be undertaken by the Superintendent and the Secretary-Treasurer in cooperation with the Board.

CARRIED
Trustee Field Opposed

06/14 Field/Garrett:
That the Board offer Kathy Bedard a temporary 0.50 FTE Assistant Superintendent appointment effective May 1, 2014 to July 31, 2014.

CARRIED

07/14 Manke/Prescott:
That, if an opportunity arises, the Board intends to combine the position of Assistant Superintendent with a District Principalship, through attrition.

CARRIED

VINTA P.R.F. #01/14
04/14 Manke/Prescott:
That VINTA P.R.F. #01/14 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES There was no VINTA grievance report.

CUPE P.R.F. #01/14
05/14 Prescott/Manke:
That CUPE P.R.F. #01/14 be adopted as circulated.

CARRIED

GRIEVANCE UPDATES Secretary-Treasurer John Martin reported on several CUPE matters.

VINTA RATIFICATION Mr. Martin informed the Board that VINTA ratified local changes to the Collective Agreement last June.

06/14 Field/Prescott:
That the Board approve the ratification of the Local Matters Agreement between VINTA and the Board of Education.

CARRIED

Mr. Martin reported that the CUPE agreement has been approved by BCPSEA.

SUPERINTENDENT EVALUATION Trustees were asked to complete this year's Superintendent evaluation.

DRAFT 2013-2014 AMENDED BUDGET Mr. Martin shared a draft 2013-2014 Amended Budget.

EKE ME-XI Mr. Martin and Dr. Benwell will follow up on the need to look for a larger space for the growing Eke Me-Xi Learning Centre.

07/14 Manke:

That the in-camera meeting of January 13, 2014 be adjourned
(4:25 p.m.).

CARRIED

Chairperson of the Board

Secretary-Treasurer