

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF  
THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**September 9, 2013**

**CALL TO ORDER:**

The meeting was called to order by Jeff Field, Vice-Chairperson of the Board of Education, at the School Board Office, Port Hardy B.C. at 4:05 p.m. with the following in attendance:

Lawrie Garrett, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Danita Schmidt, Trustee

Absent: Leightan Wishart, Chairperson

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**APPROVAL OF  
MINUTES  
46/13**

Manke/Garrett:  
That the minutes of the in-camera meeting of June 10, 2013 be adopted.

**CARRIED**

**APPROVAL OF THE  
PUBLIC IN-CAMERA  
MINUTES  
47/13**

Manke/Garrett:  
That the public minutes of the in-camera meeting of June 10, 2013 be adopted.

**CARRIED**

**ADDITIONS TO THE  
AGENDA**

CUPE Savings Plan

**ADOPTION OF THE  
AGENDA  
48/13**

Prescott/Hunter:  
That the in-camera agenda be adopted with the additions.

**CARRIED**

**EXCL. P.R.F. #09/13  
49/13**

Hunter/Schmidt:  
That Excluded P.R.F. #09/13 be adopted as circulated.

**CARRIED**

**FNEC AMENDED  
TERMS OF  
REFERENCE  
50/13**

Superintendent Scott Benwell presented the First Nations Education Council amended Terms of Reference for Board approval.

Schmidt/Prescott:  
That the First Nation Education Council amended Terms of Reference be approved.

**CARRIED**

**SCHOOL START UP**

Dr. Benwell recently visited most schools in the district, and was pleased to reported that the new school year startup was going well.

Secretary-Treasurer John Martin updated the Board on facilities work done over the summer.

Assistant Superintendent Katherine McIntosh reported on District goals for the new school year.

**VINTA P.R.F. #09/13  
51/13**

Manke/Prescott:  
That VINTA P.R.F. #09/13 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

There was no VINTA grievance report.

**STAFFING /  
ENROLMENT**

Ms. McIntosh updated the Board on staffing adjustments resulting from higher than expected District enrolment.

**PARENT REQUEST**

Ms. McIntosh recommended that the Board approve a parent request for their child to attend a non-neighbourhood school.

**52/13**

Hunter/Schmidt:  
That the parent request to enroll the student in question at a non-neighbourhood school be approved.

**CARRIED**

**MEETING RECESS**

The meeting was recessed from 5:15 p.m. to 5:30 p.m.

**CUPE P.R.F. #09/13  
53/13**

Hunter/Prescott:  
That CUPE P.R.F. #09/13 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

Secretary-Treasurer John Martin updated the Board on the resolution of a CUPE grievance.

**STAFFING**

Mr. Martin reported on CUPE staff changes.

**DRAFT FINANCIAL  
STATEMENTS**

Mr. Martin was pleased to report that the District recently underwent an annual audit and that the audit team found no areas of concern. Mr. Martin shared the draft financial statements with the Board.

**CUPE SAVINGS PLAN**

Mr. Martin shared a document outlining potential savings to meet the Provincial Government's mandate for a Savings Plan to fund a CUPE wage increase.

**54/13**

Prescott/Hunter:  
That the Savings Plan recommended by the Secretary-Treasurer be approved.

**CARRIED**

Trustee Field opposed  
Trustee Manke opposed

**BCSTA** Trustee Field informed the Board that the BCSTA would be sending out a request to Boards for feedback regarding bargaining structure.

**MEETING RECESS** The meeting was recessed from 6:00 p.m. to 7:32 p.m.

**BCSTA** Trustee Field reported on a recent BCSTA conference.

**55/13** Schmidt:  
That the in-camera meeting of September 9, 2013 be adjourned (8:10 p.m.).

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer