

**PUBLIC MINUTES OF THE IN-CAMERA MEETING OF  
THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 85 (VANCOUVER ISLAND NORTH)**

**September 10, 2012**

**CALL TO ORDER:**

The meeting was called to order by Leighton Wishart, Chairperson of the Board of Education, at the School Board Office, Port Hardy B.C. at 4:00 p.m. with the following in attendance:

Jeff Field, Trustee  
Lawrie Garrett, Trustee  
Eric Hunter, Trustee  
Werner Manke, Trustee  
Carol Prescott, Trustee  
Danita Schmidt, Trustee

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<b>APPROVAL OF MINUTES 54/12</b>	Schmidt/Manke: That the minutes of the in-camera meeting of June 11, 2012 be adopted.	<b>CARRIED</b>
<b>APPROVAL OF THE PUBLIC IN-CAMERA MINUTES 55/12</b>	Manke/Garrett: That the public minutes of the in-camera meeting of June 11, 2012 be adopted.	<b>CARRIED</b>
<b>APPROVAL OF THE SPECIAL IN-CAMERA MINUTES 56/12</b>	Hunter/Manke: That the minutes of the special in-camera meeting of June 18, 2012 be adopted.	<b>CARRIED</b>
<b>APPROVAL OF THE SPECIAL IN-CAMERA MINUTES 57/12</b>	Schmidt/Manke: That the minutes of the special in-camera meeting of June 29, 2012 be adopted.	<b>CARRIED</b>
<b>ADDITIONS TO THE AGENDA</b>	LIF Draft Financial Statements	
<b>ADOPTION OF THE AGENDA 58/12</b>	Garrett/Hunter: That the in-camera agenda be adopted with the additions.	<b>CARRIED</b>
<b>EXCL. P.R.F. #09/12 59/12</b>	Field/Manke: That Excluded P.R.F. #09/12 be adopted as circulated.	<b>CARRIED</b>
<b>LEARNING IMPROVEMENT FUND</b>	Superintendent Scott Benwell reviewed timelines for the Learning Improvement Fund procedures as required by Bill 22.	

**VINTA P.R.F. #09/12  
60/12**

Schmidt/Hunter:  
That VINTA P.R.F. #09/12 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

Assistant Superintendent Katherine McIntosh updated the Board on Bill 33 grievances for the 2010-2011 and 2011-2012 school years.

**STAFFING**

Ms. McIntosh updated the Board on staffing adjustments that have been made resulting from lower than expected District enrolment.

**CUPE P.R.F. #09/12  
61/12**

Hunter/Field:  
That CUPE P.R.F. #09/12 be adopted as circulated.

**CARRIED**

**GRIEVANCE UPDATES**

Secretary-Treasurer John Martin informed the Board of a grievance involving a CUPE employee has been resolved. Mr. Martin updated the Board on a Step 2 grievance and updated the Board on two matters involving staff that have been resolved.

**MEETING RECESSES**

The meeting was recessed from 5:30 p.m. to 7:35 p.m..

**STAFFING**

Mr. Martin updated the Board on the loss of funding protection and the effect that declining enrolment will have on the fund balance.

**DRAFT FINANCIAL  
STATEMENTS**

Mr. Martin was pleased to report that the District recently underwent an annual audit and he shared the draft financial statements with the Board.

**TRUSTEE  
REMUNERATION**

Trustee Prescott expressed a concern regarding trustee remuneration.

**62/12**

Schmidt:  
That the in-camera meeting of September 10, 2012 be adjourned (7:50 p.m.).

**CARRIED**

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Chairperson of the Board

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Secretary-Treasurer