

EMPLOYEE ATTENDANCE SUPPORT

- POLICY -

In recognizing the contribution each employee makes to the achievement of the district's goals and the provision of services to its students, the Board of Education encourages and promotes a healthy lifestyle for staff and is committed to initiatives and measures designed to facilitate and improve employee attendance. The intent of this policy is to address the issue of employee absences in a positive nature.

- REGULATION -

- 1.0 The Board expects employees to attend work on a regular and consistent basis and is committed to making every reasonable effort to assist employees in achieving and maintaining exemplary attendance.
- 2.0 The Board supports programs and practices that aid in returning employees safely to the workplace.
- 3.0 The Board also promotes early intervention to assist employees in dealing with attendance problems.
- 4.0 The Board will provide guidelines to site-based supervisors so they may better address absenteeism through increased levels of support, communication, awareness and interaction with employees.